

Clinic/RMT Name

Address, Contact Info

Date

To the CMTNL,

This letter is to report sexual harassment/abuse of an RMT by a client at approximately _____ (date and time). The client _____ (client name) had been attending therapeutic massage treatments by _____ RMT.

On this occasion,

(Provide details of incident, as specific as possible, including decisions to discharge the client and/or follow-through on communication and maintenance of therapeutic boundaries.)

Let it also be known that

(Provide any other details leading up to this incident which might be relevant.)

Thank you sincerely for your time and attention on this matter. Should you have any further questions regarding this incident, or if another offence by this client should be reported, please feel free to contact _____ (RMT name) via the contact information provided above.

Regards,

(RMT name)